

INTEROFFICE MEMORANDUM

TO: PREMIERE CAREER COLLEGE STUDENTS
FROM: DR. FE LUDOVICO - ARAGON 
SUBJECT: CRITICAL OPERATIONAL CHANGES DUE TO COVID-19
DATE: 3/16/2020
CC: PROGRAM DIRECTORS

As we continue to monitor and engage in proactive planning efforts related to the emergence of novel coronavirus (COVID-19), the health and safety of our campus community remains a top priority for our College. While there are no cases of COVID-19 related to our campus, the following actions and preventive measures are being taken to ensure commitment.

- Premiere Career College will remain open until March 20, 2020 for the end of Term classes and Final Exams.
- **Finals for our Vocational Nursing students in all Terms will be completed as scheduled during the time period of March 17 – 19, 2020**
- We strongly advise that if student is sick, or has flu-like symptoms including but not limited to fever, chills, dry cough, please stay home. Faculty may choose an alternative mode for administering the exam. Students should await a communication from your faculty member on instructions for completing final exams.
- Beginning March 23, 2020 there will be no in-school class instruction until April 5, 2020. Instead, delivery will be virtual on-line. This is in support of the concept of “social distancing.”
- We will be suspending all clinical rotation effective March 17, 2020 (Tuesday) until further notice from our affiliated clinical sites.

We will continue to monitor the evolving Covid-19 situation, reviewing the latest information from the Centers for Disease Control and Prevention. As a reminder, students seeking additional information about COVID-19 or experiencing symptoms are advised to contact their personal health care provider.

As Premiere Career College actively manages issues involving the COVID 19, this message is a reminder to students, faculty and staff to keep their information up to date to ensure receiving the very latest information from the College.